



August 31, 2020

Dear Residents and Team Members,

We hope this letter finds you safe and well.

Over the past few months you have been receiving letters outlining the protocols under which we have been operating. As information has become more available from the Department of Public Health, the Executive Office of Elder Affairs, the state of Massachusetts, and our Medical Director, we have had to make changes to the protocols. We expect this is as confusing to you as it is to us. The following is a summary of how we are operating as of today for all residents in the assisted living and independent living neighborhoods. We ask that independent living residents do not visit in the assisted living neighborhood at this time; however, residents living in the assisted living neighborhood are not required to stay within the neighborhood. We hope you find this helpful.

Area/Activity	As of 8/26/2020
Contractors (indoors)	Emergency and Loomis defined essential Permitted with safety precautions in place, including following all screening guidelines.
Contractors (outdoors)	Emergency and Loomis defined essential Permitted with safety precautions in place, including following all screening guidelines.
Craft Room/Creative Arts Studio	Open with safety precautions.
Common Spaces	Open with safety precautions. Numbers of people in space is based on size of room and state guidelines. See community leader for specific room capacity.
Dining Rooms	Closed. Plan underway to re-open soon.
Elevators	Limited to two people. Floor markers designate where to stand to enable social distancing.
Emergency Room/Hospital visit	Continue self-monitoring, self-quarantine not required.
Fitness Center	Open by appointment only.

Group activity (indoors) with outside speaker	Outside visitors will continue to be restricted to those deemed "essential".
Group activity (outdoors)	Limited to 50 people and safety precautions must be followed.
Group trips on bus	Limited to 4(plus the driver) for medical, grocery and other trips.
Hair & Nail Salon	Open by appointment. Limited to 1 person at a time.
Library	Open with safety precautions in place.
Marketing Events	Primarily virtual events with outdoor events for small groups.
Marketing Tours	Virtual tours of common areas; in person tours of specific apartment of interest. Marketing manager meets guest at concierge desk. Prospect must wear a mask at all times. Prospect is screened. The Marketing Manager escorts the person(s) directly to the apartment. If the apartment is occupied, the Marketing Manager arranges for the resident to be out of the apartment during the tour. Marketing Manager makes an appointment for housekeeping to follow immediately and clean all surface areas before the resident returns to the apartment. Marketing Manager may do a full tour of the outside areas.
Move in/move out	Limited to two people plus the resident (either movers, packers or the like). Must screen upon entering the building. Must be escorted by team member to apartment. Resident must self-monitor for 14 days upon move in.
Non- essential housekeeping	Available.
Non- essential maintenance	See outside contractor guidelines.

Pool	Open for lap swimming only (2-3 swimmers at one time) and limited to LV residents only for now. Safety measures, including attestation screening, disinfecting of surfaces by participants and Housekeeping team in place. Scheduled aquatic classes will be added in the future.
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Public Rest Rooms	1 person per rest room.
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Resident's Visitors - Indoors	Closed, except for compassionate care visits or essential resident care as established by Health services team. To be revisited in September for colder weather considerations.
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Resident's Visitors - Outdoors	Per the Department of Public Health, skilled nursing and assisted living residents outdoor visits must be scheduled and supervised. Visitor must be screened before the visit begins. Outdoor visits for Independent living residents are open. Proper safety precautions must be followed.
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Staff break Room	Open with limited capacity to allow for social distancing.
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Traveling and vacationing	<ol style="list-style-type: none"> I. If returning from a high risk area, either: <ol style="list-style-type: none"> a) self-quarantine for 14 days or; b) produce a negative test result that has been administered up to 72 hours prior to your arrival in Massachusetts, self-quarantine for 5 days, and produce a second negative test result after completion of the five day quarantine period. II. If traveling in a car alone or with all passengers wearing masks, self-monitor as usual. The resident or team member must self- quarantine if symptoms develop.
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Wood Shop	Open with safety precautions in place.
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As always, thank you for your diligence in following the safety precautions that have been proven to reduce the spread: wear masks, social distance, wash your hands (or use hand sanitizer) frequently, and don't touch your face.

With appreciation,

Margaret Mantoni, CEO

Robert Clafin, Executive Director, Applewood

Lori Todd, Executive Director, Loomis Lakeside at Reeds Landing

Maureen O'Toole, Executive Director, Loomis Village

John Armstrong, Applewood resident

Nancy Eddy, Applewood resident

Carolyn Hoyt, Loomis Village resident

Dan Marx, Loomis Lakeside at Reeds Landing resident

Ann McIntosh, Loomis Lakeside at Reeds Landing resident

Janet Veitch, Loomis Village resident